



December 5, 2017

Dear Retailer:

**RE: PROGRAM UPDATES AND CONTINUED TIRE RETAILER REGISTRATION
WITH THE SCRAP TIRE RECYCLING PROGRAM IN SASKATCHEWAN**

The **Tire Stewardship of Saskatchewan Inc. (TSS)** recently received approval from the Minister of Environment to continue to operate the scrap tire recycling program for the next three years beginning January 1, 2018. For 2018, we look forward to working on behalf of tire retailers to manage the tire recycling program. We provide some updates for your attention:

1. Continued Retailer Registration

Many of you have already registered with the TSS as required by *The Scrap Tire Management Regulations, 2017* of Saskatchewan. Under these Regulations, retailers are obligated to participate in a scrap tire collection and recycling program in the province and must be registered with the approved program operator.

If you have already registered with the TSS:

And you continue to levy, collect, remit and pay the Tire Recycling Fees then you agree, and will be deemed to agree, to the TSS operating on your behalf its approved Product Stewardship Program for a three year term from January 1, 2018 and ending on December 31, 2020, subject to the Terms and Conditions previously provided and / or posted on the TSS website. The Terms and Conditions will be deemed to apply until such time as notice is given by the TSS of any changes to such Terms and Conditions.

If you have not yet registered with the TSS:

Please complete the Registration Application available on the TSS website or by calling or emailing the TSS office and we will send out a registration form and the associated Terms and Conditions. This will also ensure we have your current contact information on record.

If you do not complete the Registration Application with the TSS:

But you levy, collect, remit and pay the Tire Recycling Fees to the TSS you agree, and will be deemed to agree, to the TSS operating on your behalf its approved Product Stewardship Program for a three year term from January 1, 2018 and ending on December 31, 2020, subject to the Terms and Conditions posted on the TSS website. The Terms and Conditions will be deemed to apply until such time as notice is given by the TSS of any changes to such Terms and Conditions.

2. Electronic Communication

To serve you better, the TSS is moving to a preference for email communication with retailers. If you have received this notice by email, the TSS will not be following up with a mailed letter. If you received this by mail but are interested in using email, please include your email address on your registration form or email the TSS office so we can send TSS updates and information to you electronically in the future. You will always be able to find any communication information and forms on our website at www.tirestewardship.sk.ca. We look forward to building out our website further in the months ahead with additional valuable information for retailers, program stakeholders and consumers.



3. Tire Recycling Fee Early Remittance Date Change

Effective January 1, 2018, in order to apply the 2% Early Reporting Deduction for your Tire Recycling Fee remittance, the TSS will require fees to be remitted by the 10th of the month (applicable to December fees). (Previously this was the 20th of the month). We have attached a new remittance form noting this date change for use starting in January. This form is also available on our website.

4. Tire Recycling Fee Remittance Options

The TSS accepts the following payment options for remitting Tire Recycling Fees:

Online:

At most credit unions, except Conexus and Affinity, and coming soon to Bank of Montreal, Bank of Nova Scotia, Royal Bank, TD Canada Trust, CIBC (effective January 13/18) and HSBC. Please select the TSS as payee and reference your registration number. Email your remittance form to: contactus@tirestewardshipsk.ca.

Electronic Funds Transfer (EFT):

Contact Sue at contactus@tirestewardshipsk.ca for more details.

Cheque:

Please make your cheque payable to Tire Stewardship of Saskatchewan Inc. and mail to 3419 Pasqua Street, Regina, SK S4S 7K9. Please include your remittance form.

Please Note: The TSS does not accept e-Transfers.

5. Return to Retailer (R2R) Program

The TSS will continue to operate the R2R program with our registered R2R retailers. In 2018 we will be assessing opportunities to improve this program to address any issues this program may create for our participating retailers. If you have any feedback on this program, we would be happy to hear your input.

If you have any further questions, please do not hesitate to contact the TSS office at 1-833-790-1894 (toll free) or contactus@tirestewardshipsk.ca. The TSS' new Executive Director, Brad Colin, will be starting with us on December 11 and he may be contacted after that date.

We appreciate the opportunity to deliver the scrap tire recycling program on behalf of Saskatchewan retailers and we want to operate the best program in the country with your input and support.

Season's Greetings and have a Prosperous New Year!

Sincerely,

A handwritten signature in blue ink, appearing to read "Colin", written over a light blue circular stamp.

Colin Fraser
TSS Board of Director, Chair
Tire Stewardship of Saskatchewan Inc.